

McClendon Elementary PTO Meeting
March 11, 2008
PTO President: Jessica O'Keeffe
Secretary: Sami Castagna

Come to order

Attending: Jessica O'Keeffe, Gema Trevino, Sami Castagna, Kathy Petty, Sara Lawrence,

Meeting Called to order @ by President, Jessica O'Keeffe

Current Agenda:

- Kindergarten Round-up – date will be April 25 (Friday). Need to have a call list to get volunteers.
- A motion was called to the table about considering having the Planet Children's Theatre come out and perform a play for us. It will be looked into further.
- As a courtesy to the children taking the TAKS, the board would like to supply snacks. The budget should be no more than \$300.
- The playground is on course to be installed next week. The completion goal is March 20th.

Administration – Question was asked if the boundaries were set for the new school. As of this moment the Demographics have not been completed and posted. We will have another meeting to discuss the new school and it's PTO Board.

Treasurer's Report -

New Business –

- Kathy has requested a movie night for the kids. May 2nd @ 6:30 is the date requested for this event. Kathy will handle this event.
- Teacher Appreciation. Jessica will handle the appreciation. Monday – Donuts, Wed – Lunch from Saltgrass, Friday – Dessert. Julie Moody has offered to make a cake for the teachers on Friday.
- School Supplies - The PTO has decided to offer school supplies to the parents for the upcoming school year. EPI has been chosen as the supplier. The order must be made by April.
- Website – Our current web administrator will be moving to the Lavon Elementary School. The position is opened.

Funding Request –

- Would like to budget \$300 for the TAKS snacks
- Have not received an invoice for the Balloon Kits. The cost is \$760. This was for 191 kids.

Box Tops –

- The Box Tops website is having a drawing to win \$1400. Should put this in our newsletter.
- Catherine may be moving,, We need to find another volunteer willing to take over the Box Top Coordinator position.

Meeting was adjourned @ .

Respectfully submitted by Sami Castagna, PTO Secretary

Cc: PTO member, Jessica O'Keeffe